



GOVERNMENT OF THE PUNJAB
PUNJAB HUMAN CAPITAL INVESTMENT PROJECT
PUNJAB SOCIAL PROTECTION AUTHORITY

VACANCIES ANNOUNCEMENT

Punjab Human Capital Investment Project (PHCIP) is a World Bank-assisted project which aims to increase access to quality health services, and economic and social inclusion programs, among poor and vulnerable households in 11 poorest districts of Punjab. The PHCIP intends to hire the services of the following individuals having the qualifications and experience mentioned below:

Sr. No	Positions	No. of Post
01.	Deputy Director Database Administration (Optimization) (Lumpsum Package Rs. 298,810/-)	01.
02.	Deputy Director, Unified Beneficiary Registry (UBR) (Lumpsum Package Rs. 298,810/-)	01.
03.	Content Development Specialist (Lumpsum Package Rs. 230,885/-)	01.
04.	Program Officer (Lumpsum Package Rs. 230,885/-)	01.
05.	Field Officer (Lumpsum Package Rs. 230,885/-)	30

- **NOTE: The positions mentioned at Sr # 01 to 04 are based in Head Office Lahore however, the position mentioned at Sr # 05 is based in field offices of the Project Districts (Bahawalpur, Bahawalnagar, Bhakkar, D.G Khan, Mianwali, Muzaffargarh, Lodhran, Layyah, Khushab, Rahim Yar Khan and Rajanpur).**
- Recruitment will be made on contractual basis for one year initially, the contract will be extended on satisfactory performance of the incumbent.
- Interested candidates having above qualifications and experience may apply at www.jobs.punjab.gov.pk as well as send their applications through postal services addressed to the undersigned latest by 20th April, 2023 (Thursday), along with hard copies of their CVs, one passport size photograph, attested copies of CNIC, educational certificates, degrees and experience certificates.
- The applicants have to mention the job application reference number or attach the e-mail received from Punjab Job Portal regarding application submission and must send all documents through postal/courier services. Only complete job applications received via postal/courier services after online application submission will be considered for further processing.
- Applications received after the closing date will not be entertained and the applicants possessing relevant qualification and experience supported by documentary evidence will be shortlisted and called for interview.
- No TA/DA will be admissible to the shortlisted candidates for test/interview.
- The detailed job description including experience, qualification and skills may be viewed at www.pspa.punjab.gov.pk.
- The competent authority reserves the right to increase or decrease the number of positions as per project requirement or cancel the recruitment process at any stage.

Project Director
Project Management Unit (PMU)
Punjab Human Capital Investment Project (PHCIP)
Punjab Social Protection Authority (PSPA)
78-79, D Block, Wahdat Road, New Muslim Town, Lahore
Phone No. 042-99232359-60

IPL-2542



**GOVERNMENT OF THE PUNJAB
PUNJAB HUMAN CAPITAL INVESTMENT PROJECT (PHCIP)
PUNJAB SOCIAL PROTECTION AUTHORITY (PSPA)**

VACANCIES ANNOUNCEMENT

Punjab Human Capital Investment Project (PHCIP) is a World Bank-assisted project which aims to increase the access to quality health services, and economic and social inclusion programs, among poor and vulnerable households in selected districts of Punjab. For the said purpose the project intends to hire the services of following individuals having qualifications and experience mentioned below:

Sr. No	Positions	Qualifications/ Experience/Skills	No. of Post
01.	Deputy Director Database Administration (Optimization) (Lumpsum Package Rs. 298,810/-)	<ul style="list-style-type: none">At least, Master's degree or equivalent (sixteen years of education) in Information Technology/ Computer Science; or Business Administration/ Business Studies, with specialization in ITM (Information Technology Management), or other relevant qualification, from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan.At least, eight years of documentary verifiable experience, after acquiring stipulated qualification, as database administrator to large software projects, in government organizations of repute, preferably a social welfare or other government organization in addition to having experience in applications software analysis, design, and development.	01.
02.	Deputy Director, Unified Beneficiary Registry (UBR) (Lumpsum Package Rs. 298,810/-)	<ul style="list-style-type: none">At least, Master's degree or equivalent (sixteen years of education) in Information Technology/ Computer Science; or Business Administration/ Business Studies, with specialization in ITM (Information Technology Management), or other relevant qualification, from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan.At least, eight years of documentary verifiable relevant experience, after acquiring stipulated qualification, as database administrator to large software projects, in government organizations of repute, preferably a social welfare or other government organization in addition to having experience in applications software analysis, design, and development.	01.
03.	Content Development Specialist (Lumpsum Package Rs. 230,885/-)	<ul style="list-style-type: none">At least, Master's degree or equivalent (sixteen years of education) in Communications, Journalism/Media or related discipline, from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan.At least, five years of documentary verifiable experience, after acquiring stipulated qualifications, in digital content and audience trends. Prior content strategy/management experience working with a large-scale public/private sector programmes. Experience in preparing high quality reports using qualitative/quantitative analytics and writing press releases including columns/articles for print media will be accorded due weightage.	01.

04.	<p align="center">Program Officer</p> <p align="center">(Lumpsum Package Rs. 230,885/-)</p>	<ul style="list-style-type: none"> • Undergraduate degree in Social Policy, Economics, Public Administration, Social/ Management Sciences, or relevant discipline, from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan. • Project Management Professional (PMP) or any other relevant certification shall be accorded due weightage. • At least, four years of relevant experience, after acquiring stipulated qualifications, in the design and implementation of social protection programmes or community development projects. • Familiarity with government structure, operations and procedures shall be accorded due weightage. • Applicants with working knowledge of project design documents (concept notes, working papers, proposals and TORs etc.) shall be given preference. 	01.
05.	<p align="center">Field Officer</p> <p align="center">(Lumpsum Package Rs. 230,885/-)</p>	<ul style="list-style-type: none"> • Master's Degree or equivalent (sixteen years of education), in Development Studies/Business Administration/Public Policy/Social Sciences/Economics /Public Administration /Engineering/MBBS/ or relevant discipline, from a reputed university, duly recognized by the Higher Education Commission (HEC) of Pakistan. • Minimum three years of experience; after acquiring stipulated qualification, in development sector with direct involvement in large-scale operations and management, demonstrating evidence of achieving results. • Experience of working in field in donor funded projects is a plus. • Familiarity with government structures, operations, and procedures. 	30

- **NOTE: Position mentioned at Sr # 01 to 04 are based in Head Office Lahore however, position mentioned at Sr # 05 is based in field offices of the Project Districts (Bahawalpur, Bahawalnagar, Bhakkar, D.G Khan, Mianwali, Muzaffargarh, Lodhran, Layyah, Khushab, Rahim Yar Khan and Rajanpur).**
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